

Supporting the Implementation of Phased School Return in Covid19 conditions

Notification of a change of circumstance for Worcestershire School Risk Assessments

This document is to be used by Worcestershire Schools to notify the Local Authority and Worcestershire Children First (WCF) when a school is updating their Risk Assessment and circumstances have changed resulting in risk being unable to be mitigated or if risks become issues and are unable to be managed within acceptable levels.

Schools are requested to notify the LA / WCF using the attached proforma, which follows the themes of the Risk Assessment tool and associated documents (found online at www.worcestershire.gov.uk/recoveryschools).

Theme 1: Protective measures and hygiene	Theme 5: Governance	Theme 9: Vulnerable learners
Theme 2: Accommodation / site usage	Theme 6: Communication	Theme 10: Suppliers
Theme 3: Safeguarding	Theme 7: Pupil and staff well-being	Theme 11: Transport
Theme 4: Staffing	Theme 8: Learning – in school and online	Theme 12: Costs associated with extended opening

Please send these completed proformas to CV19Educationschools@worcschildrenfirst.org.uk

School Name: St Augustine's Catholic High School and Sixth Form	DfE Number:
Date submitted to LA / WCF:	Submitted by:

Theme 1: Protective measures and hygiene						
Risk / Issue Description	Date Issue identified / changed	What is the impact of the change?	Who is impacted by this change?	Current controls / mitigation (How are we currently managing this risk / issue?)	What further actions have been identified to achieve an acceptable level of risk?	When will this be reviewed?
Theme 2: Accommodation / site usage						
Risk / Issue Description	Date Issue identified / changed	What is the impact of the change?	Who is impacted by this change?	Current controls / mitigation (How are we currently managing this risk / issue?)	What further actions have been identified to achieve an acceptable level of risk?	When will this be reviewed?
<i>Increased chances that Sixth Formers will bring in Covid</i>	<i>September</i>	<i>Split the Sixth Form bubble into Y12 and Y13</i>	<i>Students and accommodation</i>	<i>Split into y12 and y13 with usage of space in building</i>	<i>Increased use of community space eg Canteen</i>	<i>Daily</i>

<i>Changes of timings of the day to support pupil attendance</i>	14.09.20	<i>Facilitated movement for Y11, Y12 & Y13 students</i>	<i>Students and staff</i>	<i>Management of movement of students</i>	<i>Close scrutiny of movement along corridors</i>	<i>Weekly</i>

Theme 3: Safeguarding

Risk / Issue Description	Date Issue identified / changed	What is the impact of the change?	Who is impacted by this change?	Current controls / mitigation (How are we currently managing this risk / issue?)	What further actions have been identified to achieve an acceptable level of risk?	When will this be reviewed?

Theme 4: Staffing

Risk / Issue Description	Date Issue identified / changed	What is the impact of the change?	Who is impacted by this change?	Current controls / mitigation (How are we currently managing this risk / issue?)	What further actions have been identified to achieve an acceptable level of risk?	When will this be reviewed?

Increased numbers of staff self isolating and therefore reduction in standards/ capacity	September	Reduction in standards and more Agency workers could introduce greater chances of CV19	Whole school	Appoint extra cover supervisors		Finance and Estates governors meeting
Theme 5: Governance						
Risk / Issue Description	Date Issue identified / changed	What is the impact of the change?	Who is impacted by this change?	Current controls / mitigation (How are we currently managing this risk / issue?)	What further actions have been identified to achieve an acceptable level of risk?	When will this be reviewed?
Increased chance of governors contracting/ passing on CV19	September	Introduction of CV19 to either governors/ school	Governors	More on line meetings		Full board in December
Theme 6: Communication						

Risk / Issue Description	Date Issue identified / changed	What is the impact of the change?	Who is impacted by this change?	Current controls / mitigation (How are we currently managing this risk / issue?)	What further actions have been identified to achieve an acceptable level of risk?	When will this be reviewed?
Theme 7: Pupil and staff well-being						
Risk / Issue Description	Date Issue identified / changed	What is the impact of the change?	Who is impacted by this change?	Current controls / mitigation (How are we currently managing this risk / issue?)	What further actions have been identified to achieve an acceptable level of risk?	When will this be reviewed?
Theme 8: Learning – in school and online						
Risk / Issue Description	Date Issue identified / changed	What is the impact of the change?	Who is impacted by this change?	Current controls / mitigation (How are we currently managing this risk / issue?)	What further actions have been identified to achieve an acceptable level of risk?	When will this be reviewed?
Reduction in standards or increased numbers of ill students being sent in to work in school	September	Greater numbers of students with on line learning	Students and staff	Employment of additional staff member to coordinate Virtual school	Employment of extra progress leaders	December

Theme 9: Vulnerable learners						
Risk / Issue Description	Date Issue identified / changed	What is the impact of the change?	Who is impacted by this change?	Current controls / mitigation (How are we currently managing this risk / issue?)	What further actions have been identified to achieve an acceptable level of risk?	When will this be reviewed?
Theme 10: Suppliers						
Risk / Issue Description	Date Issue identified / changed	What is the impact of the change?	Who is impacted by this change?	Current controls / mitigation (How are we currently managing this risk / issue?)	What further actions have been identified to achieve an acceptable level of risk?	When will this be reviewed?

Theme 11: Transport						
Risk / Issue Description	Date Issue identified / changed	What is the impact of the change?	Who is impacted by this change?	Current controls / mitigation (How are we currently managing this risk / issue?)	What further actions have been identified to achieve an acceptable level of risk?	When will this be reviewed?
Theme 12: Costs associated with expanded opening						
Risk / Issue Description	Date Issue identified / changed	What is the impact of the change?	Who is impacted by this change?	Current controls / mitigation (How are we currently managing this risk / issue?)	What further actions have been identified to achieve an acceptable level of risk?	When will this be reviewed?



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