

## Sixth Form Signing Out Form 2018-2019

Name:.....

Date (S) you will be absent for:

.....

P1..... P2..... P3..... P4.....

Reason for signing out (Please give details of where you are in the event that we need to contact you):

.....

Head of Sixth Form signature:.....

- This form must be completed by all students who have dental, medical or university appointments.
- EVIDENCE OF THE APPOINTMENT OR INTERVIEW MUST BE PRODUCED BEFORE PERMISSION CAN BE GRANTED
- Complete and HAND this form to the ATTENDANCE OFFICE AFTER IT HAS BEEN SIGNED BY EITHER Ms Paddock or Mrs Passalaqua
- Year 13 complete for all lessons except periods 3 / 4 if on relaxed registration.

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