

St-Augustine's Catholic High School New Intake School Prospectus

2010 - 2011



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Whilst every care has been taken to ensure the accuracy of all the information in this prospectus some details may have to be changed from time to time.

MISSION STATEMENT

ST AUGUSTINE'S CATHOLIC HIGH SCHOOL *A SCIENCE COLLEGE*



A Christ-centred learning community, committed to the development of the whole person.

Our School is founded on Christ, the Son of God, and the teachings of the Catholic Church.

In order to achieve our mission to be a Christ-centred learning community we:

- recognise that each student is a member of God's family and as such, is a unique person at his/her own point in the journey of faith,
- provide opportunities for prayer, the celebration of the Eucharist, days of reflection and daily collective worship,
- provide a safe, supportive learning environment with a warm and welcoming atmosphere where staff and students work together in a spirit of mutual respect,
- aim for excellence so that all make the best use of their God given gifts.

In order to achieve our mission to be committed to development of the whole person we:

- offer the highest quality of teaching and learning to prepare our students for adult life,
- monitor and record student progress, celebrate student success and communicate regularly with parents,
- liaise and collaborate with other schools and colleges in order to foster good relationships and ensure continuity of educational provision,
- place great emphasis on the development of high standards of personal behaviour, self-discipline and the right use of freedom,
- offer opportunities for students to be of service to the local community, the Church and society in general, and encourage students, staff, parents and governors to be involved in the life of the school.

SPIRITUAL LIFE AND CATHOLIC IDENTITY OF THE SCHOOL



St Augustine's is a Catholic school. It strives to live and serve as a witness to the teachings of our Lord Jesus Christ. We do this according to the traditions of the Catholic Church.

Religious Education is taught to all year groups in programmes recommended by the Archdiocese. Our Catholic identity and spiritual life are reflected in all areas of our school. There are daily assemblies, weekly masses, whole school masses, services of reconciliation and days of reflection in school and at other religious centres. The school is also committed to the Common Good and regularly takes part in charitable events to benefit others.

We are supported by our RE Department and by our chaplaincy team, Father Paul Smith our Catholic Priest Chaplain and Miss Samantha Downes, our Lay Chaplain. A number of staff and students also belong to Chaplaincy. They respond to particular needs in the school community as well as aiming to be a faith presence in school.

We give due respect to members of all Christian and non-Christian traditions. Our Anglican Chaplain, Reverend Mike Bartlett, comes into the school to celebrate Communion according to the Anglican faith and to lead prayer services in the Chapel. We also celebrate the faith traditions of other religions as part of our assembly themes throughout the school year.

BEHAVIOUR MANAGEMENT

Behaviour Management in our school is based on Christian values. It aims to foster an environment where every student's contribution is valued, where everyone in the school is treated with respect and accords respect to others and where teachers and students work in a spirit of mutual co-operation.

We know that young people learn best in an atmosphere of good order and calm. We believe that every student has a right to study free from the fear associated with a lack of good behaviour and good order. What behaviour rules there are, are based on a respect for self, others and the environment as well as the need for our school to function as a community. Our behaviour expectations have very positive connotations and for this reason we have a school compact in which student, parents and the school recognise their duties and responsibilities in the partnership of education.

A copy of the School's Behaviour Policy is available on request. It is also available on the school's Intranet site.

SCHOOL UNIFORM

The purpose of school uniform is to promote a sense of unity, equality, belonging and pride in the school. A smart uniform and appearance also enhances the good reputation of the school. Clive Mark (Redditch) and School Days (Bromsgrove) provides our badges and ties and we recommend

them as our uniform suppliers. Every parent is provided with a full uniform list in the term before starting at St Augustine's.

PRACTICAL DETAILS

St Augustine's is a Catholic Voluntary Aided High School for students aged 13 to 19.

OUR FULL NAME AND ADDRESS IS:

St Augustine's Catholic High School, A Science College
Stonepits Lane
Hunt End
Redditch
B97 5LX

Telephone: Redditch (01527) 550400

Fax: Redditch (01527) 550230

E Mail Address: saints@st-augustines.worcs.sch.uk

Web Site Address: www.st-augustines.worcs.sch.uk

PRINCIPAL: Mrs. Yvonne Brennan

CHAIRMAN OF GOVERNORS: Mr. Michael Dean

GOVERNORS' CHARGING POLICY

It is the policy of the Governing Body to:

- apply a charge for all board and lodging costs on residential visits, except where students are entitled to statutory remission;
- apply a charge for activities undertaken outside school hours which are not part of the National Curriculum, statutory religious education or in preparation for a prescribed public examination;
- apply a charge for peripatetic music tuition except in those situations where a student is taking Music at Public Examination level is being taught in a group of more than 4 (excluding the Yamaha Music School) or is in receipt of Free School Meals.
- apply a charge for instrument hire;
- apply no charge for examination entries, except where;
 - a) the school has not prepared students for the examination in the year for which entry is made, or
 - b) a student has failed, for no good reason, to complete the examination, to attend to it or complete coursework necessary as part of the examination. In this event the examination entry fee can be recovered from the student's parent.
- apply no charge for books, materials, equipment, instruments or incidental transport provided in connection with the National Curriculum, statutory religious education or in preparation for prescribed public examinations or courses taught at the school. The school may offer additional discretionary resources to support student study for which a charge may be made.
- require contributions from parents for school activities for which compulsory charges cannot be made but which are not viable otherwise. Students will not be excluded from such activities because of inability to make a contribution.

- seek payment from parents for damage to or loss of school property caused wilfully or negligently by their children;
- make available free school meals to pupils who are eligible for them;
- leave to the Principal's discretion the proportion of costs of an activity which should be charged to public or non-public funds;
- delegate to the Chairman and the Principal the determination of any individual case arising from the implementation of this policy;

NB The following statement will be used in all correspondence relating to the charging of activities to students:

" If you are in receipt of Benefit and feel you should seek some assistance with the cost of this activity, please let us know on the return slip together with evidence of the type of Benefit you receive (eg: photocopy of the front page of your Benefit Book).

HOME SCHOOL TRANSPORT

Students, who require a regular pass to use on the buses, should apply at first to Midland Red Travel, Kingfisher Centre, Redditch. Catholic students who live further than three miles from the school may obtain support with the cost of travel by submitting a transport form (available from Middle Schools or St. Augustine's) to the County Education Officer at the L.A. offices. Proof of Catholicity is required by the L.A.

A number of special school service buses/coaches serve the following areas:

Church Hill

Greenlands

Astwood Bank, Inkberrow/Feckenham

Cookhill

Bentley

Blackwell (via Bromsgrove)

Stoke Heath (via Bromsgrove)



Bromsgrove students can now easily travel to St Augustine's with the introduction of the No. 143 service bus. This does not replace the school buses from Bromsgrove but provides additional seating.

SCHOOL SECURITY

It is our aim to provide a safe environment for our community. Fire drills are held at least once a term and the building is manned by Site Managers throughout the day. Security measures include: signs asking visitors to report to reception, the issuing of visitor badges, lighting of the premises, attended alarm system, close liaison with the local police and the use of video camera equipment.

Staff are given a clear direction to report the presence of unauthorised persons seen in the school buildings/grounds.

SAFE GUARDING CHILDREN

Our first priority is our students' welfare and protection. Therefore we have designated Senior Staff responsible for Safeguarding Children. The names of these staff are displayed in reception.

There may be occasions when concern about your child means that these staff or other staff have to consult with other agencies before contacting you. The procedures we follow in these instances are those laid down by Children's Services in the Local Authority.

There are also occasions when we use photographs or images of your child in display and publicity material re: our school. You have the right to ask us not to do this but must put your request in writing to the Principal.

TEACHING STAFF 2009-2010

BR	Principal	:	Mrs Y Brennan
BN	Deputy Principal	:	Mr M Bennett
CO	Assistant Principal	:	Mr M Connolly
MN	Assistant Principal	:	Miss K Marston
OC	Assistant Principal	:	Mr G O'Connor
WD	Assistant Principal	:	Miss M Woods
AD	Mrs V Adey		Business/Accounts
AT	Mrs S Atherton		Economics
BG	Miss E Bridgett		Mathematics/Learning & Teaching
BU	Mrs K Butler		Mathematics/ Sociology
BT	Mr L Butler		Head of English/Media, Drama & Theatre Studies
CH	Miss Y Cashmore		Head of Business/Economics/Accounts
CA	Miss E Castle		Business
CI	Mrs L Chinn		Physical Education/School Sports Co-ordinator
CP	Miss L Cooper		English & Drama
CW	Mrs W Cox		Specialist School & Community Liaison Co-ordinator
DN	Mr A Dean		Head of Science
DI	Mrs B Diggins		Geography/Leisure & Tourism/Travel & Tourism Assistant Head of Sixth Form
DG	Mr G Dugan		Head of Humanities in charge of Geography, Sociology, Psychology
EV	Miss R Evans		Art & Design/Acting Head of Department
GS	Mrs A Gisby		Psychology
GR	Mrs A Greswolde		Second i/c English/i/c Drama
HK	Miss J Hancocks		Head of Technology and Health & Social Care
HA	Mr B Harrison		Head of Year 11/ Modern Languages
HU	Miss E Hughes		English
JK	Mrs C Jack		Head of Art
JA	Miss L Jack		Mathematics
JO	Miss E Johnston		Mathematics
JS	Mr B Jones		Head of Year 9/Technology
JH	Miss R Joshua		Physical Education/Citizenship Co-ordinator
LA	Mrs F Lake		English /i/c Sixth Form Provision
LN	Mr A Larkin		Head of History
LW	Miss E Lawless		Head of Year 10/ Religious Education
LG	Mr C Long		Head of Music
MR	Mrs C Marples		Head of Modern Languages
MA	Mr R Martin		Physical Education/Schools Sports Co-ordinator
MT	Mr F Merritt		Science
MI	Mr E Mill		Second i/c Religious Education/Acting Head of Year 9
MU	Miss C Mushen		Modern Languages
MC	Ms A McCann		Science
ML	Mr K McCullough		Head of Religious Education
PA	Mr T Palmer		Head of Mathematics
PR	Mrs J Porter		Food Technology
PT	Mr K Porter		Science/i/c Applied Science Course
PY	Mrs L Perry		Science
RI	Miss H Richmond		Art
RB	Mr D Robinson		Science
RS	Mr S Ross		Head of Physical Education
RU	Mrs B Rugen		Teacher in charge of Biology/Mentor for Aspiring Middle Leaders
RY	Mr J Rymsza		Head of ICT
SA	Miss J Savage		History/Sociology
SH	Mr E Sheehy		Physical Education
SV	Mrs R Stevens		English
TL	Mr R Tilt		Second i/c of Science/Teacher in charge of Chemistry
WT	Mr A Watkins		Information and Communications Technology
WH	Mrs J Wheatley		Second i/c Mathematics
WI	Mrs J Winn		Second i/c Technology/i/c Diploma in Engineering
WR	Mrs S Wright		English/Drama

SUPPORT STAFF

PA to Principal	:	Mrs S Adams
Estates & Finance Officer	:	Miss A Davenport
School Finance and Personnel advisor	:	Mrs R Meddoms
Finance Assistant	:	Mrs D Douglas
Personnel Officer	:	Mrs J Bostock
Office Manager	:	Mrs A Eaton
Receptionist & matters relating to students welfare	:	Mrs J Bolton
Teacher Cover/Student Attendance	:	Mrs L Buckle
Reprographics/Deliveries	:	Mrs J Darby
Work Experience/School Visits/School Events	:	Mrs J Thomas
Pastoral Secretary	:	Mrs E Walker
Examinations & Data Manager	:	Mr D Crawley
Examinations/Reporting/ Assessment Administrator	:	Mrs W Norton
School Librarian	:	Mrs A Stockwell
Cover Supervisor	:	Mrs C Crabb
	:	Mrs J Williamson
Site Service Manager	:	Mr J Suthers
Assistant Site Manager	:	Mr M Hallett
Technology Assistant	:	Mrs R Rignall
Workshop Technician	:	Mr T Moyle
Science Technicians	:	Mrs L Guest
	:	Mrs J Lamb
Teaching Assistants	:	Mrs K Bell
	:	Mrs B Brown
	:	Mrs A Carpenter
	:	Mrs C Crewe
	:	Mrs K Durkan
	:	Mrs L Fitton
	:	Mrs C Lawrence
	:	Mrs A Mottet
	:	Mr T Moyle
Technical Support Staff	:	Mrs S Davidson
	:	Miss P Honeyghan
	:	Mr A McRoy
	:	Mr C Tamburro
School Chaplains	:	The Rev Fr Paul Smith
	:	The Rev Michael Bartlett
Chaplaincy	:	Miss S Downes
Connexions Advisor	:	Mrs S Beach
German Assistant	:	Miss Lisa Lechner
French Assistant	:	Miss Meriem Boudjemai
School Caterers	:	AIP Catering
PTFA	:	Mrs V Shepherd (Chair)

SCHOOL PERFORMANCE

RATES OF UNAUTHORISED ABSENCE 2009

Number of students of compulsory school age on roll	631
% Attendance	93.8%
% of Authorised Absence	5.7%
% of Unauthorised Absence	0.5%

LEAVERS' DESTINATIONS - 2008

Year 11 students

88.7% entered further education/6th form
8.5% entered employment
1.9% apprenticeship
0.9 % not known

Year 13 students

68.3% entered Higher or Further Education
27.9% entered employment
2.9% voluntary & part time activities
0.9% unemployed

(These figures are based around information for academic year 2008-2009).

LATEST AVAILABLE GCSE/GNVQ RESULTS ACHIEVED BY STUDENTS AGED 15[^] BY SUBJECT 2009

No of students on roll aged 15 = 206

GCSE RESULTS 2009

Subject	Entries	A*	A	B	C	D	E	F	G	U	X
Biology(1010)	51	4	17	20	9	1	0	0	0	0	0
Business (Voc)(0002)	118	25	34	25	30	4	0	0	0	0	0
Chemistry(1110)	51	4	14	25	7	1	0	0	0	0	0
Citizenship(4910)	59	1	7	18	23	6	3	0	0	1	0
D&T Food Technology(9020)	20	0	4	2	4	5	3	1	0	1	0
D&T Graphic Products(9030)	21	0	6	3	6	2	2	1	1	0	0
D&T Resistant Materials(9040)	32	4	7	7	9	5	0	0	0	0	0
Drama(5210)	22	3	3	4	3	6	2	0	1	0	0
English Lang & Literature(5010)	204	9	49	50	52	31	6	3	2	1	1
English Literature(5110)	198	12	48	52	48	15	14	3	1	5	0
Expressive Arts(5330)	15	0	2	2	3	5	3	0	0	0	0
Fine Art(3690)	43	0	6	14	10	9	4	0	0	0	0
French(5650)	60	1	11	4	17	12	13	1	0	0	1
Geography(3910)	42	4	8	5	6	9	8	0	1	1	0
German(5670)	25	0	0	3	10	12	0	0	0	0	0
Health & Social Care(0003)	60	1	14	17	5	8	9	3	1	2	0
History(4010)	64	8	11	19	11	9	4	1	1	0	0
Information Technology(2650)	118	7	51	50	8	1	0	0	0	1	0
Leisure & Tourism(0004)	16	0	0	0	7	1	4	1	3	0	0
Mathematics(2210)	205	1	34	57	40	37	22	7	6	0	1
Music(7010)	21	4	10	2	4	1	0	0	0	0	0
Physics(1210)	51	7	13	20	10	1	0	0	0	0	0
Religious Studies(4610)	193	13	37	47	48	26	13	5	1	3	0
Science (Voc)(0008)	122	0	12	44	55	9	1	1	0	0	0
Science Single Award(1310)	89	1	5	15	24	25	13	3	3	0	0
Science: Additional(1320)	76	2	2	7	21	29	11	3	1	0	0
Sport/PE Studies(7210)	63	3	6	14	11	24	4	1	0	0	0

[^] On roll on the third Thursday in January, having reached the age of 15

+ Double Award

LATEST AVAILABLE SUMMARY GCSE RESULTS ACHIEVED BY STUDENTS AGED 15[^] 2009

STUDENTS (percent)	Achieving 5+ A*-C	Achieving 5+ A*-C including Eng & Maths	Achieving 5+ A*-G	Achieving 1+ A*-G	Achieving no passes
SCHOOL	77.2	59.7	95.1	99.0	1.0
LEA (2008)	63.3	47.5		98.6	
ENGLAND (2008)	64.8	47.6		98.6	

[^] On roll on the third Thursday in January.

LATEST AVAILABLE GCE A/AS EXAMINATION RESULTS BY EACH SUBJECT ACHIEVED BY STUDENTS AGED 17 AND 18 AT END OF SECOND YEAR OF STUDY[^]

GCE A LEVEL RESULTS 2009

Subject	Entries	A	B	C	D	E	U	X
Accounting/Finance(7410)	7	2	3	1	0	1	0	0
Biology(1010)	18	4	2	3	5	3	1	0
Business (Voc)(0002)	19	1	10	6	2	0	0	0
Chemistry(1110)	10	3	5	1	0	1	0	0
D&T Food Technology(9020)	5	0	0	1	3	1	0	0
D&T Product Design(9080)	5	1	1	2	1	0	0	0
Drama(5210)	9	1	4	4	0	0	0	0
Economics(4410)	6	2	1	3	0	0	0	0
English Language & Literature(5010)	14	2	4	7	1	0	0	0
English Literature(5110)	30	3	6	9	9	3	0	0
Fine Art(3690)	4	1	1	1	1	0	0	0
French(5650)	2	0	1	1	0	0	0	0
General Studies(7810)	96	11	27	29	20	8	1	0
Geography(3910)	8	4	2	2	0	0	0	0
Health & Social Care(0003)	9	0	3	2	3	1	0	0
History(4010)	24	1	9	10	4	0	0	0
Information Technology (Voc)(0010)	22	0	5	3	11	3	0	0
Mathematics Further (2330)	2	0	0	0	1	1	0	0
Mathematics(2210)	18	6	5	2	3	2	0	0
Media Film and TV Studies(5350)	16	1	3	7	3	2	0	0
Physics(1210)	11	2	5	1	0	2	1	0
Psychology(4850)	22	5	7	7	2	1	0	0
Religious Studies(4610)	9	2	1	6	0	0	0	0
Sociology(4890)	12	1	2	5	3	1	0	0
Sport/PE Studies(7210)	11	1	1	6	2	1	0	0
Travel & tourism(0017)	5	1	3	1	0	0	0	0

GCE AS LEVEL RESULTS 2009 (does not include Yr 12 2009)

Subject	Entries	A	B	C	D	E	U	X
Accounting/Finance(7410)	1	0	0	0	0	0	1	0
Business (Voc)(0002)	1	0	0	0	1	0	0	0
Chemistry(1110)	3	0	0	0	2	1	0	0
French(5650)	1	0	0	0	0	1	0	0
General Studies(7810)	5	0	0	0	2	2	1	0
Information Tech (Voc)(0010)	2	0	0	1	0	0	1	0
Mathematics Further (2330)	4	0	0	0	1	2	1	0
Mathematics(2210)	1	1	0	0	0	0	0	0
Media Film and TV Studies(5350)	3	0	0	2	0	0	1	0
Psychology(4850)	2	0	0	0	0	0	2	0
Religious Studies(4610)	1	0	0	1	0	0	0	0
Science (Voc)(0008)	1	0	0	0	0	1	0	0
Sociology(4890)	1	0	0	0	1	0	0	0

[^] On roll on the third Thursday in January, having reached the age of 17 or 18



Science

St Augustine's Catholic School

ADMISSION CRITERIA FOR SEPTEMBER 2010



The admissions process is part of the Worcestershire LA co-ordinated scheme.
The Admission Policy of the Governors of St Augustine's Catholic School is as follows:

The ethos of this school is Catholic. The school was founded by the Catholic Church to provide education for children of Catholic families. The school is conducted by its governing body as part of the Catholic Church in accordance with its Trust Deed and Instrument of Government and seeks at all times to be a witness to Jesus Christ. We ask all parents applying for a place here to respect this ethos and its importance to the school community. This does not affect the right of parents who are not of the faith of this school to apply for and be considered for a place here.

The School's Admission Number for the school year beginning in September 2010 is 210.

If the number of applications exceeds the admission number, the governors will give priority to applications in accordance with the criteria listed, provided that the governors are made aware of that application before decisions on admissions are made (see Note 1 below).

In all categories, priority will be given to those who have a brother or sister (see Note 4 below) attending St Augustine's Catholic School at the time of admission.

1. Baptised Catholic children who are in the care of a local authority (looked after children) or provided with accommodation by them (eg children with foster parents) (Section 22 of the Children Act 1989).
2. Baptised Catholic children who currently attend St Bede's Catholic Middle School. (See Note 2 below).
3. All other Baptised Catholic children (See note 2).
4. Children who are not Catholic but who are in the care of a local authority (looked after children) or provided with accommodation by them (children with foster parents) (Section 22 of the Children Act 1989).
5. Children who are not Catholic but who currently attend St Bede's Catholic Middle School.
6. Other children with siblings attending St. Augustine's at the time of admission (See note 3).
7. Children attending the Ridgeway Middle School whose parents wish their children to be educated in a Catholic School.
8. Other applicants whose parents wish their children to be educated in a Catholic School.

OVER-SUBSCRIPTION (Applications above 210)

If there is over-subscription within a criterion, the Governors will give priority to children living closest to the school determined by shortest straight line distance measured from the front gate of the school to the front door of the pupil's home address (see Note 4 below).

In a very small number of cases, it may not be possible to decide between the applications of those pupils who are the final qualifiers for a place, when applying the published admission criteria. For example this may occur when children in the same year group live at the same address, or where there are twins, or if the distance between the home and school is exactly the same, for example, blocks of flats. If there is no other way of separating the application according to the admissions criteria and to admit both or all of the children would cause the legal limit to be exceeded, the governing body will arrange for the local authority to randomly select the child to be offered the place.

In December the Admission and Marketing Committee of the School's Governing Body meets to agree upon the offer of places to St Augustine's. Any change of circumstances that might positively affect the offer of a place in light of published admissions criteria must be presented to the school before this meeting takes place in order for it to be fully considered by the Committee.

Note 1

Children with a Statement of Special Educational Needs that names the school must be admitted. This will reduce the number of places available to applicants.

Note 2

In all categories, for a child to be considered as a Catholic, evidence of Catholic Baptism or Reception into the Church will be required. Evidence of baptism needs to be sent directly to St Augustine's School at the time of application. For a definition of Baptised Catholic see the Appendix. Those who face difficulties in producing written evidence of baptism should contact their Parish Priest.

Note 3

The definition of a brother or sister is:

- A brother or sister sharing the same parents;
- Half-brother or half-sister, where two children share one common parent;
- Step-brother or step-sister, where two children are related by a parent's marriage;
- Adopted or fostered children.

Note 4

The home address of a pupil is considered to be the permanent residence of a child. The address must be the child's only or main residence. Documentary evidence may be required.

Where care is split equally between mother and father, parents must name which address is to be used for the purpose of allocating a school.

APPEALS

Parents who wish to appeal against the decision of the Governors to refuse their child a place in the school may apply in writing to Chair of Governors. Appeals will be heard by an independent panel.

REPEAT APPLICATIONS

Unless there are significant and material changes in the circumstances of a parent's application for their child or the school, the governors will not consider a repeat application in the same academic year.

LATE APPLICATIONS

Late applications received up to 29th January 2010 may be treated as being on-time, only in the following circumstances:

- Where the family have moved address after the closing date for on-time applications.

OR

- Where it is agreed by the governors that individual circumstances apply and the delay was reasonable, given the circumstances of the case.

APPLICATIONS OTHER THAN THE NORMAL INTAKE TO Year 9

An application should be made to the local authority who will need to consult with the governors. All applications must be signed by the child's current school before being submitted to the LA at the Pupil Admissions address. The LA will then co-ordinate all preferred schools and advise the parents of the highest offer.

WAITING LISTS

Waiting list for admission will remain open until the end of the Autumn Term and will then be discarded. Parents may apply for their child's name to be reinstated. The waiting list will be kept in admission criteria order.

IN YEAR FAIR ACCESS POLICY

Worcestershire has included Additional In-Year Criteria within the Admission Policy for the placement of 2 vulnerable children over the agreed Published Admission Number since 2004. This agreed number of 2 above PAN will be maintained in regard to the wider scope of this protocol. Refer to Appendix B for a more detailed explanation of the admission procedure for pupils admitted above PAN. (See Appendix B).

Appendix A

DEFINITION OF A “BAPTISED CATHOLIC”

(For use in the Criteria of Admission to Catholic Schools in the Archdiocese of Birmingham)

To establish clarity, consistency and fairness in the application of Criteria of Admission in Catholic Schools in accordance with the Trust Deed of the Archdiocese of Birmingham, it is necessary to define the description of a “Baptised Catholic” for the benefit of parents who are making applications and for governors who formulate and apply the criteria for admissions.

A “Baptised Catholic” is one who:

- Has been baptised into full communion (Cf. *Catechism of the Catholic Church*, 837) with the Catholic Church by the Rites of Baptism of one of the various ritual Churches in communion with the See of Rome (ie Latin Rite, Byzantine Rite, Coptic, Syriac, etc, Cf. *Catechism of the Catholic Church*, 1203). Written evidence* of this baptism can be obtained by recourse to the Baptismal Registers of the church in which the baptism took place (Cf. *Code of Canon Law*, 877 & 878).

Or

- Has been validly baptised in a separated ecclesial community and subsequently received into full communion with the Catholic Church by the *Right of Reception of Baptised Christians into the Full Communion of the Catholic Church*. Written evidence of their baptism and reception into full communion with the Catholic Church can be obtained by recourse to the Register of Receptions, or in some cases, a sub-section of the Baptismal Registers of the church in which the *Rite of Reception* took place (Cf. *Rite of Christian Initiation*, 399).

* WRITTEN EVIDENCE OF BAPTISM

The Governing bodies of Catholic schools will require written evidence in the form of a Certificate of Baptism or Certificate of Reception before applications for school places can be considered for categories of “Baptised Catholics” (under Category 3 of the Admissions Criteria). A Certificate of Baptism or Reception is to include: the full name, date of birth, date of baptism or reception, and parent(s) name(s). The certificate must also show that it is copied from the records kept by the place of baptism or reception.

Those who would have difficulty obtaining written evidence of baptism for a good reason, may still be considered as baptised Catholics but only after they have been referred to their parish priest who, after consulting the Vicar General, will decide how the question of baptism is to be resolved and how written evidence is to be produced in accordance with the law of the Church.

Those who would be considered to have good reason for not obtaining written evidence would include those who cannot contact the place of baptism due to persecution or fear, the destruction of the church and the original records, or where baptism was administered validly but not in the Parish church where records are kept.

Governors may request extra supporting evidence when the written documents that are produced do not clarify the fact that a person was baptised or received into the Catholic Church, (i.e. where the name and address of the Church is not on the certificate or where the name of the Church does not state whether it is a Catholic Church or not.)

Appendix B

Admission Procedure for pupils admitted Above PAN Under the ‘Fair Access Protocol.’ As required by the School Admission Code.

- Each year group in the school can be increased by a maximum of two over PAN (Published Admission Number) for the groups of pupils specified in the ‘Fair Access Protocol.’ This is restricted to Key Stage 2 and above.
- The pupils joining this distinct admission group remain two over PAN for however long as they remain a pupil in the school. Therefore if a vacancy occurs in the year group this can be filled in the normal way.
- If a pupil should leave who has been included in the two over PAN ‘Fair Access group’ then a new pupil from ‘Fair Access’ category could fill that space.
- It is not the intention that schools should go over PAN for normal admissions with the justification that the two over PAN vacancies under the ‘Fair Access Protocol’ have not been filled.

ADMISSION TO SIXTH FORM CENTRE FOR STUDENTS AGED SIXTEEN ENTERING IN SEPTEMBER 2010

At age Sixteen

In addition to St Augustine's students continuing from Year Eleven, the governors will offer thirty places in Year Twelve to applicants from other schools. Where applications for admission exceed the number of places available, the following over-subscription criteria will be applied in order of priority set out below:

- Catholic applicants.
- Applicants with a sibling attending St Augustine's at the time of admission, or who have been offered a place already.
- Applicants who wish or whose parents wish for a Catholic Sixth Form education.

If there is over-subscription within a criterion, the Governors will give priority to children living closest to the school determined by shortest straight line distance measured from the front gate of the school to the front door of the pupil's home address.

General Entry Requirements for the Sixth Form:

- for courses at NQF level 3 e.g. GCE AS/A2 level, Advanced or Advanced progression Diploma, BTEC National Diploma, 5A*-C grades at GCSE (or equivalent NQF 2 qualifications), with a Grade B (or equivalent) where appropriate in subjects chosen for study at AS Level.
- for courses at NQF level 2 e.g. Higher Diploma, BTEC First Diploma - a pass at NQF level 1 (5 GCSE D-G or equivalent);
- for courses at NQF level 1 - 2 A-G grades at GCSE (or equivalent).

The parents of students who are unsuccessful in gaining a place at St Augustine's will be able to appeal to an Independent Appeals Panel. Parents wishing to exercise this right should contact in writing the Clerk of the Governors at St Augustine's Catholic High School

FILLING IN YOUR APPLICATION FORM

To apply for a place at St Augustine's you will need to fill in CA1 (available from your child's current school.) To help you fill in the form please note these important points:

- Everyone should fill in boxes A, B, and C.
- Everyone should fill in Box F:
 1. If the child is not a Catholic write his/her religion in the Box or write "none".
 2. If your child is a Baptised Catholic write in Box F.
- If your child is Catholic please attach a copy of the Baptismal Certificate (see note 2 on our Admissions Criteria)
- If your child is Catholic and attends St Bede's you do NOT need a Baptismal Certificate.
- Send your form back to your son/daughter's current school BEFORE 6TH NOVEMBER 2009.

OPEN EVENING

Open evening this year is on Thursday 1st October 2009 but parents are welcome to visit at other times. Simply telephone the school to arrange a time when a member of staff can meet you and show you around the school.

There will also be a Sixth Form Open Evening on Thursday 12th November 2009.

ADMISSION NUMBERS

Approved admission number in Year Nine for Sept 2009	-	210
Number of applicants (at closing date for applications)	-	240
Places offered by Governors	-	210

The outcome of 2009 admissions is not a perfect guide to what may happen in 2010 but we hope that the above information is of general help to parents considering their options.

ADMISSION TO THE SIXTH FORM

Most of our Year 11 students opt to continue their education and the great majority of these remain at St. Augustine's and enter the Sixth Form. The school also accepts applications from students at other schools to join the Sixth Form.

In September 2009 128 students enrolled. The total number of Sixth Form students on roll in September 2009 is 218

THE CURRICULUM

THE SCHOOL DAY



MORNING		AFTERNOON	
Registration	9.15 - 9.20	Lesson 4	12.30 - 13.20
Assembly	9.20 - 9.40	Lunch	13.20 - 14.10
Lesson 1	9.40 - 10.30	Registration	14.10 - 14.15
Lesson 2	10.30 - 11.20	Lesson 5	14.15 - 15.05
Break	11.20 - 11.40	Lesson 6	15.00 - 15.55
Lesson 3	11.40 - 12.30	School ends	15.55

At present St Augustine's operates a five-day teaching cycle of six lessons per day. Each lesson lasts 50 minutes. Assemblies are held at the start of every school day.

There is a morning break of twenty minutes and a lunch break of fifty minutes when students can use the dining room facilities.

TEACHING STRUCTURE

Students are placed in mixed ability forms and set in half year groups according to ability for curriculum subjects. Setting is flexible and allows for movement between sets when appropriate.

Year Nine teaching groups in 2009 - 2010 are organised as follows:

The whole Year Group is divided into two blocks - X and Y.

For **Mathematics and Science** each block is divided into 4 sets based on student's mathematical and scientific ability.

For all other subjects except **Technology** and **general PE** each block is divided into four teaching groups based largely on students' Key Stage 2 SATS results.

The X block groups are given the names of S, U, G and A and the Y block groups T, I, N and E.

Groups S and T are for students whose attainment is above average and who will benefit from a more challenging and demanding pace of work.

Groups U, G, I and N are for students whose attainment is average or slightly above average.

Groups A and E are smaller than the other groups and are for students who will benefit from a slightly slower pace of work with more individual attention. The exact size and character of these two groups depends on the learning needs of the students concerned.

For **general PE** students are divided into eight sets based on the groups above to allow for single gender groups.

For **Technology** students are divided into ten sets based on the groups above to provide smaller groups for practical work.

For **Registration** students are placed in one of eight-mixed gender, mixed ability Tutor Groups. These groups are also used to deliver aspects of **Personal, Social, Health and Citizenship Education**.

SPECIAL EDUCATIONAL NEEDS

As a Catholic School we recognise the gifts and needs of each individual student. We are committed towards equality of opportunity and the provision of a broad and balanced curriculum suited to the needs of our students

Your child may have a specific special educational need. This may be: a learning difficulty, a sensory impairment, a physical disability or an emotional and behavioural difficulty. The Special Needs Department under the direction of our Assistant Principal responsible for Personalised Learning and Inclusion offers support within and outside the classroom.

Our aim is to remove any potential barriers to inclusion and to enable students with SEN to feel valued and able to reach their full potential whilst preparing for a mainstream adult world.

Copies of the school SEN policy may be obtained from the school office.
Personalised Learning & Inclusion Manager : Miss M Woods



FAMILY LIFE AND RELATIONSHIP EDUCATION

The primary role in family life and education belongs to parents. The role of parents is then supported within the context of "Family Life Education" as part of Religious Education at St Augustine's. The programme is firmly based on Christian principles and positive Catholic teaching, combining treatment of the biological, social, moral and religious aspects of sexuality and procreation and situates such treatment in the context of marriage, the family and family relationships. The programme in all respects conforms to the teachings of the Church and is attuned to the respective needs and capacities of all students.

In Year Nine students look at the issues of relationships, love and marriage. Year Ten students tackle such issues as marriage/divorce, contraception, abortion and sexually transmitted infections.

In Science, aspects of inheritance and selection e.g. cloning are dealt with in Years Nine and Eleven as part of the National Curriculum. Cloning, genetic engineering and embryo transplants are taught in Year Eleven. In each lesson dealing with issues such as cloning and genetic engineering Science teachers present a brief moral perspective/introduction based upon Christian principles.

Parents have a right to withdraw their child from sex education lessons given within R.E., although this should never be necessary given the moral context of lessons and the communication existing between home and school. If parents nevertheless wish to withdraw their child, they should request in writing an interview with the Principal to make their

position clear and to discuss alternative arrangement, which may be made for their child.

SPORT



Each year group follows National Curriculum guidelines in the teaching of Physical Education and Sport. Year Nine complete their Key Stage Three programme and are allocated two 50 minute lessons per week. Years Ten and Eleven are also allocated two 50 minute lessons per week to complete their Key Stage Four requirements. The Sixth Form is offered optional sporting activities which is compulsory.

As well as the compulsory core P.E. programme we have large groups of students studying Physical Education to both GCSE and AS / A level.

A variety of extra-curricular activities take place each lunchtime and after school. These include badminton, football, rugby, netball, basketball, rounders, cricket and tennis. Pupils have the opportunity to represent the school in fixtures against other schools in all of these activities. Students also have the opportunity to use the multi-gym.

ACHIEVEMENTS

Once again we have had a successful sporting year in 2008 - 2009 reflected in both team and individual performances.

Numerous students have been selected for both District and County teams this year in a variety of sporting activities such as badminton, athletics, netball, rugby and football.



This success of our students has resulted in the school achieving several outstanding sporting performances, locally, regionally and nationally.

INDIVIDUAL ADVICE & GUIDANCE AND THE WORLD OF WORK

There are a number of ways in which students are given a broad awareness of the world of work and guidance in making career decisions. These begin in Year Nine with careers education as part of the Citizenship programme and individual interviews with Senior Staff to support guided choices for KS4.

During Year Ten, students spend a full week working in a local business. Working in conjunction with Connexions, wherever possible, they are given a placement suited to their interests. The main goal of work experience is to provide them with a taste of employment. They learn at first hand how to take responsibility and to work with others. For a very small number it confirms their choice of career; others decide to think again! Above all they find it enjoyable, exciting, demanding and challenging. In Year 10, students also follow a Work Related Learning programme as part of their Citizenship programme.

Year Eleven students also receive support from Senior Staff and Connexions to help them make Post-Sixteen choices supportive of success in their future.

Expert advice is given to guide students in the Sixth Form, with regards to Further Education or jobs/training suitable for their abilities and interests.

Sixth Form students experience a range of activities to give them a taste of the world of work. In addition to Applied 'A' Levels, all have the opportunity to undertake work experience, or more appropriately for some, work shadowing. All Sixth Form students can

gain practical experience and run their own business in the Young Enterprise Scheme.

Industry links are an important aspect of school life. They form part of a programme designed to help students make informed choices for future careers, and it gives local business the chance to show what Redditch has to offer. St Augustine's links with local businesses have been strong themed as a result of Science School Status.

PUBLIC EXAMINATIONS



for

All students work towards public examinations in each year group in school. It is the policy of the Governing Body to enter all students

an examination for which they have completed a course of study and maintained a satisfactory attendance record at taught sessions.

Detailed

information on the subjects on offer and the demands made by them is made available at times of transition in time for discussion with students and parents at transition evenings.

COMPLAINTS PROCEDURE

We would hope that most issues could be dealt with by informal discussions between parents and the teacher directly involved. However, if you have a complaint please contact either the Head of Department concerned or your child's Head of Year, whichever you feel is most appropriate.

In more serious cases, you may wish to contact one of the following instead:

- the Assistant Principal with oversight for the Year group of your son/daughter,
- the Deputy Principal with oversight of the curriculum.

If you feel that the nature of your complaint makes speaking to any of these teachers inappropriate, or you are not satisfied with the way your complaint is dealt with, please contact the Principal directly.

Should the matter still not be settled to your satisfaction then you should write to the Chair of Governors.